

Impact Analysis to Enable Informed Decisions						
Background Information						
Directorate	Assistant Director area	Service area	Lead officer	Person / people completing analysis	Date of workshop / meeting	Version
Adults & Children's	Children's Services	Property & Technology Management	Michelle Andrews	Linda Duffield		1
Title of the policy / project / service being considered	The relocation and expansion of Crowland South View Community Primary School					
General overview and description of the The relocation and expansion of Crowland South View Community Primary School	The proposal under consideration is to expand the school from its existing capacity of 322 to 420 and involves relocation to the site formerly used by the St Guthlac School on Postland Road in Crowland.					
The status of the The relocation and expansion of Crowland South View Community Primary School	New			LCC Directly Delivered		
Timescales for implementation	The process commenced on 15 October 2012 with a letter sent out to all parents of current pupils and other interested parties including County/District/and Parish councillors initiating a 5 week period of consultation. 29 responses were received with only 3 against the proposal. Following this the Executive Councillor took the decision to publish a Statutory Notice commencing the 4 week Representation Period although no Representation Period responses were received. A final decision is anticipated on 19 March 2013 with an implementation date of 1 September 2014					
Analysis						
1. What is the current situation?	Crowland South View Community Primary School has a capacity of 322. Due to the pressure on primary school places in Crowland the school has, with the agreement of the LA, offered up to a total of 60 places in the Reception intake in September 2012. This has been made possible by reorganisation within the existing accommodation including the use of temporary accommodation.					

2. What are the drivers for change?	<p>(a) Political -To ensure the LA meets its statutory duty of providing sufficient school places for children of statutory school age in Lincolnshire</p> <p>(b) Economic, social and political -To ensure the provision of school places is planned so as to promote high standards and sustainability therefore enabling children to fulfil their potential. (c) Political & Social - To avoid overcrowding and placing increasing pressure on all primary schools as this would likely lead to a negative impact on the quality of education provided. (d) Economic and social - To avoid increased transport costs and the negative impact of extra travelling time and potential increased car usage if it were necessary for children to travel to villages outside Crowland.</p>	
3. What difference will we make?	<p>The LA will fulfil its statutory duty by providing sufficient school places in the area for all children of a statutory school age. A sustainable long term solution is needed to meet the demand for school places arising out of the increasing birth rate. Overcrowding in primary schools, increased transport costs for home to school transport, extra car usage, negative impact of extra travelling time on children will all be minimised by this proposed expansion. The South View site already has 3 temporary classrooms, an undersized playground, a shortfall of general accommodation and operates on a split site with a playing field having no facilities which is more than 250 metres away across a busy road. There are no development opportunities on the current school site and with pupil numbers expected to remain above 46 there will be a shortage of classroom space from September 2014. Any additional accommodation added to the current site would further reduce the already limited outdoor play area. Moving to a larger site with better facilities will address many of these issues and provide accommodation that is fit for purpose with the potential to provide additional facilities. The headteacher and the Governing Body are in full support of the proposal.</p>	
4. What are the assumptions about the benefits?	<p>The headteacher and the Governing Body are in full support of the proposal. The LA and the school are committed to working with the Parish Council and the residents of Crowland to continue to provide community facilities. The additional school places provided will contribute to meeting the demand for school places both now and in the future. It will enable parents to obtain school places for their children at a local school and will enable a higher proportion of parents to obtain their first preference. A sustainable long term solution within the local area will provide enhanced educational provision.</p>	
5. How are you testing your assumptions about the benefits?	<p>Crowland South View Community Primary School is a popular school and it has been consistently oversubscribed in recent years. The Headteacher and Governing Body are in full support of the proposal. The allocation of school places by means of the co-ordinated scheme implemented by the School Admissions team at subsequent intakes will confirm whether there are sufficient places for children in the area and provide data as to the percentage of parents receiving their first or other preference. Inspections and the work undertaken by Ofsted will monitor the quality of education provided.</p>	
6. What are the assumptions about any adverse impacts? Could it have a negative effect on anyone?	Yes	
6.1 Which groups/individuals could it have a negative impact on?	<p>The expansion proposal could have a negative impact on local residents within the area around the relocated school eg issues of access and parking but this should not be significant as any impact is likely to be much less than when the site was occupied as a secondary school. There may also be the potential for a short term negative impact on the local residents when the building work takes place. However, this minor potential negative impact is far outweighed by the resulting positive solution.</p>	

6.2 How could it have a negative impact on these groups/individuals? Please refer to the list of protected characteristics to assist your answer	For residents - There may be concerns over access and car parking availability around the relocated site together with some potential impact of increased noise during building work. Under the Equality Act 2010 the LA must take steps to meet the needs of persons sharing a protected characteristic as being different to the needs of persons who do not share it. Currently the school meets this requirement by careful management of all their pupils and their individual needs and will continue to do so during the period that relocation is undertaken.
7. How are you testing your assumptions about adverse impacts?	Response forms were submitted during the consultation phase by parents; governors and school staff; governors and staff of neighbouring schools and a Parish Councillor. Out of a total of 29 responses 3 were against, 20 were in favour and 6 neither for nor against. Staff meetings were held to discuss the proposal and parents and interested parties were given the opportunity to discuss their concerns at 1 to 1 appointments and 1 parent had a meeting with a LA officer. Out of the total responses received 17 were from parents of current pupils with none against the proposal. The Headteacher and staff thoroughly discussed the proposal with current pupils through school assemblies.
7.1 What further evidence do you need to gather?	A further opportunity for any interested party to submit comments and concerns was made available in the Representation Period ie the 4 weeks commencing with the publication of the Statutory Notice. During this period no responses were submitted. The statutory guidelines with regard to who and how to consult and the appropriate length of consultation have all been met to enable the decision maker to make the final decision.
8. Who are the stakeholders and how will they be affected?	Primary (those directly affected, either positively or negatively by the organisation's actions)
	(1) Parents/carers and their children - will be assured that their educational needs are being met. (2) School Staff - less potential overcrowding at schools relieving pressure on school staff and therefore enhancing the quality of education provided. (3) The Council - this will ensure that the Council is meeting its statutory obligations; will ensure value for money reducing home to school transport and also that the needs of the Community are being met in that local children will be able to attend their local school.
	Secondary (intermediaries, people or organisations who are indirectly affected by the organisation's actions)
	(1) Potential negative impact for local residents - the LA understands the potential for impact caused by the building and relocation work and will work to mitigate this should any negative impact arise. (2) Potential positive impact for local residents - The LA and the school are committed to working with the Parish Council and the residents of Crowland to continue to provide community facilities.
9. How are you assessing the risks and minimising adverse impacts?	As required a stakeholder engagement group will be formed to as part of the capital process to consider the impact of the ongoing project should the proposal to relocate and expand be approved
10. What changes will the Council need to make as a result of introducing the policy / project / service etc?	There will be no changes to any LCC policy or procedures. Building work will be undertaken at the relocated site to make the school suitable for the primary sector and enable the expansion of the capacity of the school to meet local primary demand.
11. How will you undertake evaluation once the changes have been implemented?	The number on roll will be reviewed together with the available capacity and projected demand for places in the future at this and all primary schools in Crowland and the surrounding area which will enable evaluation of both the need for places and also data on how the offer of places has met parental preference.

Further Details				
Are you handling personal data?	Yes	If yes, please give details	consultation responses incorporated name and address of respondent but these details will remain confidential.	
How was this analysis undertaken? Facilitated workshop? Who attended?	Details of the proposal and response forms were sent to a wide range of interested parties in line with statutory guidance, and details were also made available on the Council's website. All responses were recorded and analysed to be taken into consideration by the decision maker. Personal appointments were also offered at the school to interested parties for further discussion.			
Are you confident that everyone who should have been involved in producing this version of the Impact Analysis has been?	Yes	If No, who needs to be involved?		
If this is new, or requires a decision by Councillors to revise, has this impact analysis been included with the committee report?	Yes	If No, why?		
Actions required Including any actions that have been identified in this analysis for monitoring in the service area workplan?	No	Action	Lead Officer	Timescale
		N/A	N/A	N/A
Signed off by	Michelle Andrews		Date	31-Jan-13